

**BOARD OF EDUCATION
NORTH BRANCH EDUCATIONAL SERVICES CENTER
6655 JEFFERSON, PO BOX 3620
NORTH BRANCH, MICHIGAN 48461-3620**

The regular meeting of the North Branch Board of Education was held at 7:00 p.m. on Monday, November 22, 2021 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Deshetsky called the meeting to order at 7:01 p.m.

Roll Call indicated the following Board members present:

Members Present: Daniel Deshetsky, President
 Cheryl Howell, Treasurer
 Cory Mabery, Vice President
 Joshua Leach, Secretary
 Jason Cullin, Trustee
 Maria Hoebeke, Trustee - absent
 Patrick Henne, Trustee

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|-----------------|--------------------|-------------------------------------|
| Others Present: | Melissa Montgomery | Business Director |
| | Jeff Drayton | Director of Operations & Technology |
| | Rhoda Lucia | Recording Secretary |

Community Members –

Moved by Mabery, supported by Henne the Board of Education approve the agenda as presented.
Roll Call Vote: Henne aye, Deshetsky aye, Cullin aye, Mabery aye, Howell aye, Leach aye
6 aye, 0 nay, 1 absent – Motion Carried

Student Report - none

Presentation –

Cross Country –

Athletic Director, Al Margrif, welcomed the Girls' Cross Country team and shared the 2021 Girls' Cross Country Resolution. Coach Castle shared their accomplishments of the season and introduced the team. Coach Castle was also received Coach of the Year.

Moved by Deshetsky, supported by Mabery the Board of Education adopt the 2021 Girls' Cross Country Resolution as presented and attached.

Roll Call Vote: Cullin aye, Mabery aye, Howell aye, Henne aye, Deshetsky aye, Leach aye
6 aye, 0 nay, 1 absent – Motion Carried

2020-2021 Final Audit –

Angela Burnette, CPA, from Anderson, Tuckey, Berhardt and Doran reviewed the 2020-2021 final audit and entertained questions from the board.

Board Committee Reports

Finance Committee Meeting (11/17/2021) – Cheryl Howell reviewed the notes from the finance committee meeting and informed the board the following was discussed:

- Reviewed the 2020 – 2021 NBAS Final Audit that will be reviewed by the full board at the November 22 regular meeting
- Melissa Montgomery provided the committee with a brief overview of the 2021-2022 budget
- Discussed with RJ Naughton of PFM with regard to refinancing the school bond loan. The committee recommends waiting until 2024 for better potential savings and to continue to monitor every 4-5 months for changes.
- Jim Fish and Jeff Drayton provided an update regarding the Schneider Electric Contract which will be discussed with the full board Monday, November 22 regular meeting.
- Jim Fish and Jeff Drayton reviewed the track issues which have been resolved
- Discussed the MIOSHA Rulings with Jim Fish providing information from District Superintendent meetings and staff meetings.

Comments from the Public - none

Consent Agenda -

Moved by Howell, supported by Mabery the Board of Education approve the consent agenda including the approval of the November 8, 2021 regular meeting minutes.

Roll Call Vote: Mabery aye, Cullin aye, Henne aye, Deshetsky aye, Howell aye, Leach aye 6 aye, 0 nay, 1 absent – Motion Carried

Items for Discussion/Action –

Moved by Mabery, supported by Leach the Board of Education approve the employment of Sarah Potoski as Elementary Counselor through 31o grant.

Roll Call Vote: Deshetsky aye, Howell aye, Leach aye, Cullin aye, Mabery aye, Henne aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Leach, supported by Cullin the Board of Education approve the employment of Chelsie Armstrong as a 3-hour High School Paraprofessional.

Roll Call Vote: Cullin aye, Leach aye, Mabery aye, Henne aye, Deshetsky aye, Howell aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Henne, supported by Mabery the Board of Education approve the employment of Brenica LeValley as a 3-hour Elementary Aide.

Roll Call Vote: Howell aye, Mabery aye, Cullin aye, Henne aye, Leach aye, Deshetsky aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Cullin the Board of Education approve Schneider Electric energy services contract in substantially the form presented to the board, subject to final review and negotiation by the superintendent and the school district's legal counsel.

Roll Call Vote: Leach aye, Cullin aye, Howell aye, Mabery aye, Henne aye, Deshetsky aye 6 aye, 0 nay, 1 absent – Motion Carried

Communications -

Mr. Fish, Superintendent, informed the board of the following:

- Lapeer County Covid Update
- Covid Dashboard

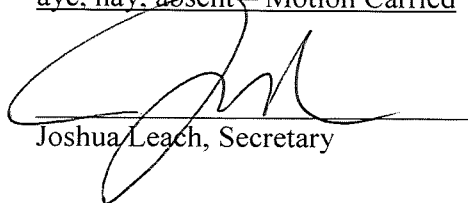
- Schedule of events for HS HVAC Improvements
 - 11/22 – ESA (Energy Services Agreement) Contract Approved by BOE
 - 11/30 & 12/1 – Site Visit with Schneider Electric Engineers
- MiOSHA Policy Discussion
- NEOLA Special Alert
- Sample Thrun Policy
- Proposed 2022-2023 Staff Calendar
- Superintendent Formal Evaluation – suggested timeline
 - 11/8/21 – Review questions regarding the Superintendent Evaluation Instrument (hard copy was provided at 10/25 meeting)
 - 12/13/21 – Superintendent Self Evaluation provided to board members
 - Self- Evaluation provided at the meeting in closed session
 - 11/22/21 – Board President establishes process for compiling the year-end formal Superintendent Evaluation by each board member (pages 19 – 21 of the Superintendent Evaluation Instrument)
 - 12/13/21 – Closed session to complete Superintendent Evaluation.
 - 12/13/21 – Formal Evaluation is adopted by Board of Education

Comments from the Public – none

Comments from Board Members – The board members made comments.

Moved by Leach, supported Mabery by the Board of Education adjourn at 8:10 pm

Roll Call Vote: Deshetsky aye, Howell aye, Cullin aye, Henne aye, Leach aye, Mabery aye aye, nay, absent – Motion Carried



Joshua Leach, Secretary