

**BOARD OF EDUCATION
NORTH BRANCH EDUCATIONAL SERVICES CENTER
6655 JEFFERSON, PO BOX 3620
NORTH BRANCH, MICHIGAN 48461-3620**

The regular meeting of the North Branch Board of Education was held at 7:00 p.m. on Monday, August 13, 2018 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Mabery called the meeting to order at 7:02 p.m.

Roll Call indicated the following Board members present:

Members Present: Cory Mabery, President
Daniel Deshetsky, Vice President
Cheryl Howell, Treasurer
Melissa Schank, Secretary
Tom Nellenbach, Trustee
Brenden Miller, Trustee – arrived at 7:07
ABSENT –
Lori Lane, Trustee

Others Present:	James D. Fish	Superintendent
	Melissa Montgomery	Business Director
	Amber White	Curriculum Director
	Jeff Drayton	Director of Operations & Technology
	Mark Hiltunen	High School/Quest Principal
	John Sherman	High School Assistant Principal
	Cindy Howe	Ruth Fox Middle School Principal
	Bill Barkowsa	Ruth Fox Middle School Assistant Principal
	Greg Matheson	Elementary Principal
	Rhoda Lucia	Recording Secretary

Community Members - 8

Moved by Deshetsky, supported by Howell the Board of Education approve the agenda as presented.

Roll Call Vote: Howell aye, Schank aye, Deshetsky aye, Nellenbach aye, Mabery aye
5 aye, 0 nay, 2 absent - Motion Carried

Presentations: none

Board Committee Reports: none

Comments from the Public: The board entertained comments from the public.

7:07 pm – Brenden Miller arrived

Consent Agenda

Moved by Schank, supported by Howell the Board of Education has received and reviewed information for the consent agenda including the approval of minutes from July 23, 2018, July Accounts Payables in the amount of \$ 979,686.71, July Food Service Bills in the amount of \$ 17.49, and accept the resignation of Jennifer Younge, High School Cashier-Aide and Evalyn Heugh, Elementary Aide with regrets and best wishes.

Roll Call Vote: Nellenbach aye, Mabery aye, Howell aye, Deshetsky aye, Schank aye, Miller aye 6 aye, 0 nay, 1 absent – Motion Carried

Items for Discussion/Action –

Moved by Deshetsky, supported by Howell the Board of Education employ Lindsay Fisher at the Ruth Fox Middle School as the Math teacher for the 2018-2019 school year.

Roll Call Vote: Miller aye, Mabery aye, Nellenbach aye, Howell aye, Deshetsky aye, Schank aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Schank that the Board of Education approve the 2018-2019 Handbook approval for High School, Quest, Ruth Fox Middle School, Elementary & Athletics.

Roll Call Vote: Schank aye, Nellenbach aye, Miller aye, Deshetsky aye, Howell aye, Mabery aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Schank, supported by Miller that the Board of Education approves the 2018-2019 NBAS Employee Manual.

Roll Call Vote: Deshetsky aye, Miller aye, Howell aye, Mabery aye, Schank aye, Nellenbach aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Schank that the Board of Education approves the 2018-2019 Business Office Procedures & Federal Awards Administration Manual.

Roll Call Vote: Mabery aye, Howell aye, Deshetsky aye, Nellenbach aye, Schank aye, Miller aye 6 aye, 0 nay, 1 absent

Moved by Schank, supported by Miller that the Board of Education approve 2018-2019 NBAS Organizational Chart as presented.

Roll Call Vote: Howell aye, Deshetsky aye, Nellenbach aye, Miller aye, Schank aye, Mabery aye 6 aye, 0 nay, 1 absent

Moved by Howell, supported by Schank that the Board of Education approve the NBAS Parent & Family Engagement Policy – accordance with ESSA as presented and attached.

Roll Call Vote: Deshetsky aye, Schank aye, Howell aye, Miller aye, Mabery aye, Nellenbach aye 6 aye, 0 nay, 1 absent

Communications -

Mr. Matheson, Elementary Principal – Informed the board of the following:

- Meet the Teacher night – Aug 26
- The Building is in Great Shape
- Class Lists are all out

Mrs. Howe, Ruth Fox Middle School Principal – Informed the board of the following:

- Update on Staff Changes
- Open Houses are Next Week

Mr. Hiltunen, High School Principal – Informed the board of the following:

- Orientation – Tuesday, August 14
- 3 foreign exchange students

Mrs. White, Curriculum Director– Informed the board of the following:

- Aug 3 – Excellent “Number Talks” training
- Aug 21 – HS & RFMS – Professional Development day
- Aug 22 – Half Work Day
- Aug 23 – Professional Development for all buildings
- Aug 27 – Official 1st Day
- Excellent Jump Start Programs
- Update on Grants

Superintendent Report –

Mr. Fish, Superintendent – Informed the board of the following:

- Skyward Enrollment Numbers
- School of Choice Numbers
- School Talk – provided copy
- Safety Grant
- Shared a communication from the village
- MASA Legislative
- Mr. Drayton spoke of the Lapeer Sheriff’s new app

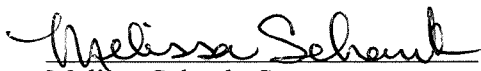
Items for Future Discussion/Action -

Comments from the Public – none

Comments from Board Members – The board members made comments.

Moved by Schank, supported by Howell the meeting adjourns at 8:17 pm.

Roll Call Vote: Schank aye, Mabery aye, Nellenbach aye, Miller aye, Deshetsky aye, Howell aye
6 aye, 0 nay, 1 absent – Motion Carried


Melissa Schank, Secretary

North Branch Area Schools

Parent and Family Engagement Policy

In accordance with The No Child Left Behind Act of 2001 & Every Student Succeeds Act of 2015

Approved at NBAS Board of Education Meeting - 8/14/2018

[2261.01 policy update to comply with The No Child Left Behind Act of 2001 & Every Student Succeeds Act of 2015]

ESSA Section
1116 (c) (1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved
1116 (c) (2) Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement
1116 (c) (3) Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan
1116 (c) (4) (A) Provide parents of Title I children timely information
1116 (c) (4) (B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet
1116 (c) (4) (C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child's education, and to respond to any suggestions as soon as possible
1116 (c) (5) Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency
1116 (d) (1) Jointly, with parents, develop a school-parent compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement
1116 (d) (2) (A) Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement
1116 (d) (2) (B) Provide frequent reports to parents on their child's progress
1116 (d) (2) (C) Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities
1116 (d) (2) (D) Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
1116 (e) (1) Shall provide assistance to parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress

1116 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children's achievement
1116 (e) (3) Shall educate staff in the value and utility of parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school
1116 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children
1116 (e) (5) Shall ensure information is shared with parents in a language and format they can understand
1116 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request
1116 (f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children