

# North Branch Area Schools

## Food Service Policy

North Branch Area School District is a CEP district participating under the USDA National School Lunch and Breakfast Program. What this means is that ALL students, regardless of income eligibility, will receive FREE breakfast and lunch school meals. We have a fiscal responsibility to stay in compliance and meet financial accountability; parents/guardians are responsible for second meals purchased by their student(s) from the National School Lunch and School Breakfast Programs as well as ala carte items (extra items).

Students are expected to have funds available on their Food Service Account for the purchase of these items. The district uses a prepaid debit system; therefore, when a student purchases a second meal or ala carte item, the amount is automatically deducted from the student's Food Service Account. The preferred method of payment is to pay online through the district's website [www.nbbroncos.net](http://www.nbbroncos.net) by going to the Parent and Student Tab, then log in to Family and Student Access. Payments may be sent with your student (cash/check) or may be mailed to **North Branch Area Schools, ATTN: Food Service, PO Box 3620, North Branch, MI 48461.**

### Policy Regarding Food Service Accounts

- Ala Carte items are CASH ONLY or students MUST have funds on their Food Service Account. Charges are never allowed for Ala Carte items.
- Purchasing milk alone is \$0.75 cents regardless of lunch account type.
- Adults and Staff are encouraged to have funds on their Food Service Accounts or pay at point of service. No charging is allowed.
- A full (reimbursable) lunch consists of 3 of the 5 components offered, (though 5 items may be taken); main entrée, fruit, vegetable, grain and milk.
- Adjustments will only be made by the Food Service Department.

If a parent or guardian wishes their child to only receive their free breakfast and/or lunch, they may contact the Food Service Office and controls may be placed on the account to block or limit ala carte purchases. Family and Student Access is a helpful tool to track your student's purchases, balances and payments and can be found under the Parent and Student tab.

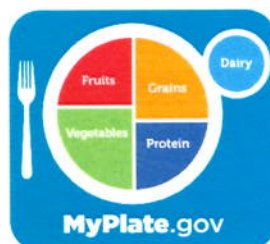
With student meals free this school year, we kindly ask families to complete the Education Benefits Form. The information gathered from these forms is critical in determining the amount of money our school district receives from a variety of State and Federal supplemental programs. The Education Benefits Form is available in every school office and may be sent home at any time requested, call (810) 688-2226. The Education Benefits Form may be accessed on the district's website: [www.nbbroncos.net](http://www.nbbroncos.net) located under the Food Service Department, then under Food Service Documents Tab.

### Special Dietary Needs

If a doctor has determined that your child has a special food sensitivity/allergy that would prevent the child from eating the regular school meal, the school will make ANY SUBSTITUTIONS PRESCRIBED BY A LICENSED PHYSICIAN. The physician's statement, including prescribed diet and/or substitution, MUST be submitted to the food service department before any special diet can be given to your child. The Michigan Department of Education's Request for Special Food Service Policy Dietary Needs Accommodations Form is available through the food service department and also available online at [www.nbbroncos.net](http://www.nbbroncos.net), located under the Food Service Documents tab, and needs to be filled out by a licensed physician. This provision is State mandated. The North Branch Area School's Food Service Department will work with the parent(s) and school staff to create a plan to manage a student's special dietary needs.

### School Meals follow the USDA guidelines:

- Meat/Meat Alternate
- Grain
- Vegetable
- Fruit
- Milk



Updated: 06/12/2024

\*This institution is an equal opportunity provider.